**Accessit Top Resources Report**

**To run the report in Version 9**

Go to:

* Reports - Usage Reports
* Top Usage,
* Most popular resources.

Then select your collections and put in the correct date range.

It will ask you to choose how many to show, and so sometimes it pays to go for more than you need in case you have the same title/different ISBN or something like that.

**To run the report in Version 8**, i.e. If you need issue statistics based on your various collections (item types):

Go to:

* Management -> Statistics -> Library Usage by Date
* Untick 'Select All Years' and select the appropriate year, or select 'Based on specific dates' and select the appropriate date range.